



Meeting Minutes

Carleton Endowed Primary School

Parent Teacher Association

Date: 30th January 2020

Time: 15:30 hours

Venue: Carleton Endowed Primary School



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| 1.0 | Apologies - Emma Stocks (ES), Alex Coyle (AC), Lesley Day (LD) | ACTION |
| | Attendees: Ruth Parker (RP), Helen Robinson (HR), Nikki Ellis (NE), Jen Drewit (JD), Laura Ives (LI), Julie Battle (JB), Gill Wooler (GW), Debbie Richardson (DR), Sara Claxton (SC), Beryl Homes (BH) | |
| 2.0 | <p>NOTES OF LAST MEETING – outstanding issue</p> <p>It was agreed that funds raised during 2018-19 would be used to pay for new playground markings in both the big and small playgrounds. DS to provide Chair & Treasurer with details of quotes received for this work.</p> | DS |
| 3.0 | Fashion Show – Sat 28th March 3pm in Village Hall | LD |
| | <p>Bar run by Carleton Umbrella.</p> <p>Raffle – Sara & Jen to organize & run. Complete Clothing Company will provide a £50 raffle prize. We need 3 or 4 additional prizes of chocolates and alcohol.</p> <p>£6 per ticket to include a glass of prosecco. (max of 60-70 people). Funds raised by PTA via tickets sold, raffle & bar (not on sale of clothes). Complete Clothing Company does not charge for running the show.</p> <p>Tickets available from school office & Lesley. DR to put posters up around village & send to BH to be emailed out at all parents. If anyone wishes to put posters up elsewhere please contact DR for posters.</p> <p>Parents are encouraged to buy tickets and ask friends/family members to buy tickets.</p> | <p>Steve R</p> <p>SC & JD</p> <p>LD, DR & BH</p> <p>ALL</p> |

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| 4.0 | Skipton Town Hall/Hub Café – Sat 7th March 9am - 4pm | |
| | <p>Use same menu as last year, including soup, quiche, sandwiches, cakes etc and run a tombola.</p> <p>Helen volunteered to make a quiche and Sara C to make egg sandwiches.</p> <p>We need people to make soup, quiche, cakes etc & organise tombola. Please let Ruth know if you can help with any of these.</p> <p>Use large school banner to put outside on glass railings at back of The Hub (Alex Coyle has banner). BH to ask children/classes to make A3 posters to use in The Hub.</p> | <p>RP</p> <p>HR</p> <p>BH</p> |
| 5.0 | Easter Raffle – As there will be raffles at the fashion show and Easter gin/beer festival it was decided not to run an Easter raffle this year. | |
| 6.0 | Morrisons bag packing Sat 25th April – originally booked for both Sat 25 April & Sun 26 th April. Decided not to do it on Sun 26 th April. BH to ask AC to cancel booking on the 26 th April. | BH & AC |
| 7.0 | PTA Grant Applications from school & PTA – discussed research done by LI since Sept PTA meeting. Agreed that PTA would not make applications at this stage. BH raised that the school need another trolley of laptops – 16 laptops (existing one funded by PTA). LI to research grants available to fund these. | LI |
| 8.0 | BH to send out a list of PTA events planned during the current term together with dates to all parents | BH |
| 6.0 | What will the PTA be raising money for during 2019-20 academic year? | |

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| | <p>The following events/projects were suggested during the Sept PTA meeting for the PTA to fund from funds raised during 2019-20:</p> <ul style="list-style-type: none"> • PopUK - a week long music project to be run with all classes in school with PopUK staff. At the end of the week a concert for parents/carers is held. PopUK project was held in school during 2016/17, funded by the PTA and received positive feedback from both pupils and parents. • Young Voices held in Manchester on 30th Jan 2020. Does DS want to PTA to contribute towards the cost of the bus to & from the event? • Permanent goal posts for the school field • Netball posts to be used on the big playground together with team bibs if an after school netball club can be arranged. • Contributing to the cost of leasing of a school mini bus. DS to contact Greatwood & Giggleswick schools & compare costs of running a mini bus against existing costs of hiring B&J coaches to answer some of the PTA's questions relating to insurance etc. <p>PTA & DS to agree at next meeting what funds raised during 2019-20 will fund so this can be fed back to parents.</p> | <p>DS</p> <p>DS</p> <p>DS & PTA</p> |
| 8.0 | Next PTA Meeting – to be arranged as and when required. | |
| 9.0 | AOB - none | |